

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – February 19, 2019

ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit #13 was called to order by President Mark Sinner on Tuesday, February 19, 2019 at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE and at the following video-conference sites: Alliance Public Schools Adm. Bldg. – 1604 Sweetwater, Alliance, NE; Hay Springs High School – 407 North Baker, Hay Springs, NE; Hemingford High School – 911 Niobrara Avenue, Hemingford, NE; Chadron State College – Miller Hall, 1000 Main Street, Chadron, NE and ESU #13 satellite office – 1114 Toledo, Sidney, NE. Public notice was given in the Star-Herald on Thursday, February 14, 2019. Agenda items were uploaded to the ESU #13 website on Thursday and Friday, February 14/15 for Board Members.

President Mark Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Jeff West-Administrator, Jodi Walker-Business Manager and Desira Martin, Treasurer. Guests: Heather Crofutt, B.J. Peters, Donna Jenne and Dr. Andrew Dick.

Absent: None.

Moved by Marsh, seconded by Richards, that the agenda be approved as listed. Aye: Coon, Diemoz, Egging, Horn, Jones, Knapper, Marx, Millette, Sinner, Nay: none. Absent: none. Motion passed.

Moved by Diemoz, seconded by Coon that consent action items be approved as listed (minutes of January meeting, Treasurer's Report, Fund Balance report, Budget Summary, Claims, and Staff Travel). Aye: Egging, Horn, Jones, Knapper, Marsh, Marx, Millette, Richards, Sinner. Nay: none. Absent: none. Motion passed. The following General Fund claims were approved for payment:

Check #	Entity Name	Amount
11852	ALLO COMMUNICATIONS	3,600.00
11853	ALLO COMMUNICATIONS	1,026.24
11854	BLACK HILLS ENERGY	911.20
11855	CENTURYLINK COMMUNICATIONS	1,458.21
11856	CHARTER COMMUNICATIONS	2,459.87
11857	GREAT PLAINS COMMUNICATIONS	2,841.38
11858	PAYROLL ACCOUNT	758,997.50
11859	VIAERO WIRELESS	161.62
11860	WELLS FARGO	4,739.04
11861	ALLO COMMUNICATIONS	925.82

11862	CHARTER COMMUNICATIONS	176.68
11863	CITY OF GERING	213.17
11864	CITY OF SIDNEY	590.15
11865	CITY OF TERRYTOWN	48.22
11866	NEBRASKA PUBLIC POWER DISTRICT	2,397.57
11867	CHARTER COMMUNICATIONS	48.98
11868	VERIZON WIRELESS	2,540.35
11869	VERIZON WIRELESS	166.94
11870	21st CENTURY EQUIPMENT	50.90
11871	308 EMBROIDERY	25.00
11872	4IMPRINT	307.61
11873	AHLERS BAKING, INC	12.88
11874	ALLIANCE PUBLIC SCHOOLS	990.00
11875	ALLIANCE TIMES-HERALD	78.00
11876	ANCORA PUBLISHING	2,503.80
11877	APPLE INC	6,747.00
11878	AUTO PLAZA JOE HESSLER, INC.	900.00
11879	BAKER & ASSOCIATES	2,813.75
11880	JENNIFER BAUMANN	258.70
11881	BAYARD PUBLIC SCHOOLS	2,300.00
11882	BEAN BROKER	158.71
11883	BENZEL PEST CONTROL	95.00
11884	BENZEL PEST CONTROL	290.00
11885	BEST HEATING AND COOLING LLC	1,738.93
11886	BLACK HILLS ENERGY	756.83
11887	CAROL BOERNKE	1,240.66
11888	BORDER STATES	13.47
11889	HEATHER BOWEN	89.16
11890	BOX BUTTE COUNTY CLERK	134.00
11891	BRIDGEPORT NEWS BLADE	40.00
11892	CAPITAL BUSINESS SYSTEMS, INC	1,437.50
11893	CARDMEMBER SERVICE	10,783.84
11894	CASH-WA DISTRIBUTING	1,900.86
11895	CDW GOVERNMENT, INC	4,613.77
11896	THE CENTER FOR AAC & AUTISM	4,200.00
11897	CHADRON STATE COLLEGE	9,476.00
11898	THE CHAPPELL REGISTER	26.00
11899	CHILD PLUS	5,300.00
11900	CHUCK ELLEY PRESENTATIONS	1,501.00
11901	CITY OF SIDNEY	212.17
11902	CAPWN	18,039.82
11903	COMPLETE CARE FAMILY PRACTICE	251.00
11904	SHAWNDA CONNOR	1,468.84
11905	JOLEEN CONWAY	162.00
11906	CORNHUSKER MARRIOTT HOTEL	331.00
11907	COX-FORNANDER, LOU	18.82
11908	CRAWFORD CLIPPER/HARRISON SUN	7.20
11909	CULLIGAN OF SCOTTSBLUFF	125.00
11910	CULLIGAN WATER CONDITIONING-SDY	14.95

11911	D. MARTIN-ESU #13	49.50
11912	DAS STATE ACCOUNTING - CENTRAL	484.99
11913	DAYLIGHT DONUT BAKERY	39.95
11914	DENNIS SUPPLY CO	454.84
11915	DIAMOND VOGEL PAINT CENTER	19.23
11916	DOMINO'S PIZZA	165.26
11917	DOUGLAS, KELLY, OSTDIEK & OSSIAN, P.C.	1,373.75
11918	ARNULFO DUQUE	9.87
11919	EAKES OFFICE SOLUTIONS	125.42
11920	EDUCATIONAL SERVICE UNIT NO. 10	613.80
11921	EDUCATIONAL SERVICE UNIT NO. 13	13,855.66
11922	EDUCATIONAL SERVICE UNIT NO. 13	59,450.99
11923	EDUCATIONAL SERVICE UNIT NO. 13	6,545.61
11924	CARISSA ELLIOT	1,858.32
11925	ENGINEERED CONTROLS, INC.	1,116.00
11926	FAIRFIELD INN & SUITES SCOTTSBLUFF	94.00
11927	FASTENAL COMPANY	19.66
11928	FINNEYS INC	38.96
11929	FREMONT MOTOR COMPANY	66.69
11930	FRENCHMAN VALLEY COOP	598.95
11931	TERESA FROMAN	1,079.32
11932	FUN EXPRESS, LLC	316.57
11933	MEGGIN FUNK	634.52
11934	PERLA GARZA	448.17
11935	GERING COURIER	11.83
11936	GERING PUBLIC SCHOOLS	2,577.60
11937	GERING PUBLIC SCHOOLS	700.00
11938	JOANN GOLDEN	2,186.26
11939	GRAVOTECH	75.82
11940	CYNTHIA GUERUE	125.00
11941	TERESA HALLEY	11.15
11942	HAMPTON INN - KEARNEY	2,113.22
11943	HERE WEE GROW CHILD DEVELOP. CENTER	3,044.40
11944	JAYMIE HILLIARD	962.80
11945	HOBBY LOBBY	10.04
11946	HOLIDAY INN EXPRESS-N PLATTE	282.00
11947	HOME DEPOT CREDIT SERVICES	36.73
11948	HOMETOWN LEASING	646.95
11949	HORSE CREEK INN MCCOOK	67.00
11950	HULLINGER GLASS AND LOCKS	186.75
11951	IDEAL LINEN SUPPLY	1,343.35
11952	IDEAL LINEN SUPPLY	321.98
11953	INTEGRATION PARTNERS	5,153.91
11954	J BERNAL CATERING	115.50
11955	J RUNDELL-ESU #13	24.95
11956	JEFCO INN	107.00
11957	JOHNSON CASHWAY LUMBER CO	97.15
11958	DENITA JULIUS	174.48
11959	KIDS KORNER	1,935.62

11960	KIMBALL HEALTH SERVICES	2,300.00
11961	WILLIAM KNAPPER	2,021.44
11962	KSO CPAs + Advisors	15,250.00
11963	LICENSURE UNIT	75.00
11964	LIL ANGELS PLAYHOUSE LLC	2,003.78
11965	VERA LINZ	177.08
11966	LR4, LLC	500.00
11967	BRADEN LUKASSEN	250.00
11968	ANGELA LUPPEN	21.41
11969	DEBRA MASON	420.00
11970	MEAT SHOPPE	867.21
11971	MENARDS	391.50
11972	MINATARE PUBLIC SCHOOLS	2,200.00
11973	MITCHELL PUBLIC SCHOOLS	2,480.34
11974	MITCHELL PUBLIC SCHOOLS	2,860.00
11975	MORRILL COUNTY CLERK	252.60
11976	MORRILL PUBLIC SCHOOLS	5,100.00
11977	MEGAN MYERS	600.00
11978	NE ASSOCIATION OF SCHOOL BOARDS	5,535.00
11979	NE COUNCIL OF SCHOOL ADMINISTRATORS	755.00
11980	NEBRASKA SAFETY CENTER	600.00
11981	NEBRASKALINK	7,779.37
11982	NOAH'S ARK PRESCHOOL	150.00
11983	NEBRASKA PUBLIC POWER DISTRICT	63.41
11984	OMAHA WORLD-HERALD	1,485.00
11985	ONE SOURCE	865.10
11986	O'REILLY AUTOMOTIVE	64.95
11987	PANHANDLE COOP	2,701.44
11988	PANHANDLE COOP	3,122.85
11989	PANHANDLE PARTNERSHIP	1,100.00
11990	PEDERSON & TROSHYNSKI	600.00
11991	PLATTE VALLEY CREAMERY	300.20
11992	POHL'S WELDING & FABRICATION, INC.	35.00
11993	PRACTICE SOLUTIONS LLC	1,200.00
11994	PRAIRIE WINDS COMMUNITY CENTER	140.00
11995	PROPIO LANGUAGE SERVICES	26.45
11996	RANDY'S AUTO CARE, LLC	64.00
11997	RAPID CITY JOURNAL	1,527.34
11998	REGANIS AUTO CENTER	104.96
11999	REGIONAL WEST MEDICAL CENTER	218.75
12000	RETIREMENT PLAN CONSULTANTS LLC	250.00
12001	LORI RETZLAFF	1,532.00
12002	STEPHANIE REYNAGA	405.00
12003	ROTARY CLUB OF SB-GERING	360.00
12004	SHANA RUTHERFORD	832.71
12005	RYAN'S WELDING LLC	20.00
12006	SANDHILLS NEWS, INC	45.00
12007	SCOTTS BLUFF COUNTY CONSOLIDATED 911	85.00
12008	SCOTTSBLUFF FAMILY YMCA	1,050.00

12009	SCOTTSBLUFF PUBLIC SCHOOLS	10,220.00
12010	SCOTTSBLUFF PUBLIC SCHOOLS	872.20
12011	SIDNEY PUBLIC SCHOOLS	1,489.95
12012	SIDNEY SUN-TELEGRAPH	140.55
12013	SIMONSEN CONSTRUCTION INC	1,134.70
12014	SIOUX VILLA	100.00
12015	SNELL SERVICES	632.00
12016	MICHELLE WEIMER	4,190.23
12017	SYLMARIE SOCARRAS	695.83
12018	SONNY'S SUPER FOODS/BRIDGEPORT	654.20
12019	SONNY'S SUPER FOODS/SIDNEY	123.12
12020	STAPLES CREDIT PLAN	613.04
12021	STAR-HERALD	3,786.85
12022	SUBWAY #6906	83.88
12023	SUNNY FRECKLES PHOTOGRAPHY	110.00
12024	TEAM CHEVROLET	854.04
12025	THERAPYNOTES, LLC	380.00
12026	THOMPSON GLASS, INC	282.50
12027	TWIN CITIES EARLY CHILDHOOD CENTER	1,669.14
12028	THE UNIVERSITY OF NEBRASKA - LINCOLN	1,052.00
12029	THE UNIVERSITY OF NEBRASKA - LINCOLN	630.00
12030	LAURIE VAK	82.75
12031	JANICE VAN NEWKIRK	1,365.00
12032	KATHY VANDAMME	5,215.64
12033	VISA	4,551.61
12034	VOLUNTEERS OF AMERICA	840.48
12035	WESTERN NE MOVING & STORAGE	200.00
12036	WESTERN NEBRASKA COMMUNITY COLLEGE	2,663.50
12037	WESTERN NEBRASKA COMMUNITY COLLEGE	2,467.50
12038	WESTERN NEBRASKA HOUSING	495.00
12039	WESTERN PLAINS BUSINESS SOLUTIONS	266.00
12040	WHITING SIGNS, LLC	300.00
12041	AIDALYN WILLIAMS	425.00
12042	WESLEY WOOD	475.00
12043	WESTERN STATES BANK	350,000.00
12044	BLACK HILLS ENERGY	885.08
12045	CENTURYLINK COMMUNICATIONS	2,691.98
12046	CHARTER COMMUNICATIONS	177.35
12047	CHASE CARD SERVICES	1,573.88
12048	CITY OF BRIDGEPORT	297.81
12049	GREAT PLAINS COMMUNICATIONS	2,841.38
12050	NEBRASKA PUBLIC POWER DISTRICT	109.79
	TOTAL	1,454,916.50

Calendar

- **February 20, 2019** – Budget & Finance Workshop – North Platte
- **February 22, 2019** – No school for students and staff. Office closed.
- **February 24-25, 2019** – President’s Retreat - Lincoln
- **February 27, 2019** – Administrative Advisory Council meeting-Jeff hosting from Sidney – 10:00 a.m.
- **March 15, 2019** – Staff In-Service and Department meetings – HATC – 9:00 a.m.
- **March 19, 2019** – Regular Board meeting (Video-conference sites are the same as listed on this agenda).

Public Forum: no items.

Reports:

2019 Legislative Issues Conference was attended by Board members Knapper, Jones and Millette. This included round table discussion with senator Stinner and Brewer.

Donna Jenne, Head Start Director, gave Eligibility training that included who qualifies for Head Start, application process, documentation, income calculation, selection and wait list selection for open slots.

Head Start Director’s Report and Policy Council Activity report – no discussion

Administrator’s report:

Sidney office: site location is being researched for the ESU 13 building to include a larger conference room and vehicle garage. Possibilities include an area by the WNCC campus in Sidney.

Sherwood Foundation application process for Panhandle Beginnings Day Treatment proposal is still being pursued.

Audit results for fiscal year ending August 31, 2018 was reviewed.

Old Business:

Moved by Millette, seconded by Jones that the Board adopt the proposed Defibrillator (AED) Policy. The administrative protocol will be a reference only. Aye: Egging, Horn, Knapper, Marsh, Marx, Richards, Sinner, Coon, Diemoz. Nay: none. Absent: none. Motion passed.

Proposed revision of the Family and Medical Leave Board policy was presented as first reading with additional amendments. No action necessary.

New Business:

Moved by Marsh, seconded by Egging, that the Board approve the revised Head Start

written plans of Planning & Monitoring; Communication and Record Keeping, and ERSEA (Eligibility, Recruitment, Selection, Enrollment and Attendance). Aye: Horn, Jones, Knapper, Marx, Millette, Richards, Sinner, Coon, Diemoz. Nay: none. Absent: None. Motion passed.

Moved by Coon, seconded by Millette, that the Board approve the 1.77% COLA increase for Head Start and Early Head Start programs by the Administration for Children and Families. Aye: Jones, Knapper, Marsh, Marx, Richards, Sinner, Diemoz, Egging, Horn. Nay: none. Absent: none. Motion passed.

Moved by Richards, seconded by Marx, that the Board authorize the bidding process for the purchase of an Early Head Start vehicle. Aye: Knapper, Marsh, Millette, Sinner, Coon, Diemoz, Egging, Horn, Jones. Nay: none. Absent: none. Motion passed.

Moved by Knapper, seconded by Millette that the Board ratify the proposed Negotiated Agreement between the ESU #13 Board of Education and the ESU #13 Education Association. Aye: Marsh, Marx, Richards, Sinner, Coon, Diemoz, Egging, Horn, Jones. Nay: none. Absent: none. Motion passed.

Moved by Marsh, seconded by Diemoz, that the request from KSO CPA's P.C. to conduct the ESU #13 audit for fiscal year ending August 31, 2019 be approved. Aye: Marx, Millette, Richards, Sinner, Coon, Egging, Horn, Jones, Knapper. Nay: none. Absent: none. Motion passed.

Moved by Knapper, seconded by Millette that the Board ratify the contract offered to Dr. Andrew Dick pending the release of his contract with Scottsbluff Public Schools at their special Board meeting on February 21, 2019, and with the change of wording regarding Health and Dental Benefits to employer contribution. Personnel Committee will meet regarding officiating schedule. Aye: Richards, Sinner, Coon, Diemoz, Egging, Horn, Jones, Marsh, Marx. Nay: none. Absent: none. Motion passed.

Moved by Richards, seconded by Coon, that the Board hire Laura Barrett as the Interim Administrator from May 1, 2019 through June 30, 2019. Aye: Sinner, Diemoz, Egging, Horn, Jones, Knapper, Marsh, Marx, Millette. Nay: none. Absent: None. Motion passed.

Discussion took place regarding Dr. West's last day which will be April 19th, 2019. Dr. Dick's start date was discussed. He will move into the Interim Administrator position on June 3rd, 2019, pending the release date of his contract with Scottsbluff Public Schools.

Moved by Knapper, seconded by Marsh that the Board hire Laura Barrett as the Interim Administrator beginning April 23, 2019 through May 31, 2019. Aye: Sinner, Coon, Diemoz, Egging, Horn, Jones, Marx, Millette, Richards. Nay: none. Absent: none. Motion passed.

Moved by Egging, seconded by Diemoz, that the Board approve the above-listed minutes as read. Aye: Coon, Horn, Jones, Knapper, Marsh, Marx, Millette, Richards, Sinner. Nay: none. Absent: none. Motion passed.

President Sinner declared regular meeting adjourned. Next regular meeting will be held Tuesday, March 19, 2019, beginning at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE, and broadcast by videoconference to Alliance, Hay Springs, Hemingford and Sidney.

President

Secretary